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24 April 2020

Ms. Mary O'Neil, Principal Planner
Mr. Scott Gustin, Principal Planner
Department of Permitting and Inspections
645 Pine Street
Burlington, VT 05401

RE: Burton: Conditional Use Application for *Performing Arts Center* Use
 266 Queen City Park Road

Dear Mary and Scott:

Per our previous discussions regarding the proposed above-referenced Project, I enclose the following information:

- Completed Application Form
- \$470 Permit Fee (\$155+115+\$200 based on \$100K exterior cost)
- Supporting Documentation as required under Conditional Use criteria (CDO: Section 3.5.6.a)

In general, the proposed zoning permit application contemplates the use of approximately 11,560 square-feet of space within an existing 85,000+SF building as a *Performing Arts Center (PAC)*, as defined in the CDO. The proposed Project also contemplates façade improvements to the building exterior.

If approved, the *PAC* would join other uses, either existing on-site or proposed, including core Burton functions such as an R&D/prototype center, walk-up warranty service, retail store and multiple product innovation and testing labs. Other uses to be operated by 3rd party entities would include an indoor skate park and proposed food court. Per the CDO, all land uses described above are "permitted" under existing zoning bylaws except for the proposed *Performing Arts Center* which is the subject of this application (note: the skatepark received conditional use permit approval in 2019 and is operation).

I trust this description provides the needed context for you to initiate your review and process this application. However, if additional information is required, please advise. Thank you.

Sincerely,


LANDPLAN
John Caulo

Attachments as noted

cc. Justin Worthley; Mike Fialko-Casey - Burton
 Alan Newman; Alex Crothers – Higher Ground